

BUYER WALKTHROUGH

SECTION I - CONTACT INFORMATION

CUSTOMER NAME:	PROPERTY ADDRESS:
CUSTOMER EMAIL:	
CUSTOMER PHONE:	
SERVICE TECH. NAME:	DATE OF REQUEST:
TELEPHONE NUMBER:	ELECTRICITY: YES / NO
EMAIL ADDRESS:	GAS: YES / NO
	WATER: YES / NO

SECTION II - WALKTHROUGH ACKNOWLEDGEMENT

COMPLETE ABOVE INFORMATION AND CHECK UTILITIES.

BUYER/OWNER HAS SEEN AND ACKNOWLEDGED A COPY OF THEIR PRIOR REQUEST FOR REPAIRS: BUYER/OWNER INTIALS: _____

AAC SERVICE TECH. HAS SHOWN BUYER/OWNER EACH ITEM ON PRIOR REQUEST FOR REPAIRS AND THE WORK THAT HAS BEEN COMPLETED TO FIX EACH ITEM. IF NEEDED, THE SERVICE TECHNICIAN HAS PROVIDED PHOTOGRAPHIC EVIDENCE OF REPAIRED ITEMS.

ALL ITEMS ARE COMPLETE *OR* ALL ITEMS ARE COMPLETE EXCEPT THE FOLLOWING (*LIST ITEMS IN NEED OF REPAIR*):

SCHEDULE FOLLOW UP DATE: _____

WILL CALL OWNER BY (DATE): _____

WILL COMPLETE BY (DATE): _____

ACKNOWLEDGEMENT STATEMENT (OBTAIN SIGNATURES):
 BY SIGNING BELOW, THE OWNER/BUYER OF THE PROPERTY ADDRESS STATED ABOVE AGREES TO WHAT HAS BEEN OBSERVED BY THE RODDY'S PROPHAWK SERVICE TECHNICIAN(S) ON SITE. THIS ACKNOWLEDGEMENT DOES NOT SIGNIFY THAT RODDY'S PROPHAWK HAS AGREED TO ANY ADDITIONAL REPAIRS OTHER THAN INITIALLY AGREED UPON, BUT PROVIDES A MUTUAL UNDERSTANDING AS TO WHAT HAS BEEN OBSERVED OR COMPLETED.

OWNER/BUYER NAME: _____

OWNER/BUYER SIGNATURE: _____ **DATE:** _____

SERVICE TECHNICIAN NAME: _____

SERVICE TECHNICIAN SIGNATURE: _____ **DATE:** _____

SECTION III - LIST OF ITEMIZED WORK TO BE OBSERVED OR PERFORMED ON THE PROPERTY

EXTERIOR OF HOME	
EXTERIOR PAINT & TRIM	
EXTERIOR DOORS/HANDLES/LOCKS	
WINDOWS & SLIDING DOOR(S)	
SCREENS & SCREEN DOOR(S)	
ROOF/GUTTERS/CHIMNEY	
FOUNDATION & VENT SCREEN	
HOSE BIBS / PLUMBING	
LAWN AND IRRIGATION	
HVAC / A/C / OUT BUILDINGS	
POOLS/PUMPS/CONCRETE	
COMMENTS:	
ENTRYWAY AND LIVING SPACE	
DRYWALL/TEXTURE/PAINT	
LIGHTS/FANS/ELECTRIC	
FLOOR COVERINGS	
INTERIOR DOOR HANDLE / KNOBS	

